

# LITURGY TEAM REPORT

## 7 December 2003

**Attendees:** Bill Crosthwait, Suzanne Fink, Mary Galuardi, Joyce Seng, Teresa Killar, Pat James, Paul Szczerowski, Fr. John, Stan Mordensky, John Jaffee, Holly Looney

### Minutes:

- Liturgical Ordo for December and January
  - Dec. 14 – Mass of Anointing of the Sick (noon)
    - Discussion was held concerning the final preparations.
    - Ushers will reserve the first three pews on each side of the center section. People will be seated in the first and third pews.
    - Visitors to the sick will be greeting the people who are coming.
    - The sacrament will be offered after the homily and Paul will arrange for appropriate music during the sacrament itself.
  - Dec. 24 (11 pm) and Dec. 25 (8 am) – the Christmas proclamation will be sung in lieu of the Penitential Rite. Holly will email the introduction (said by the presider) to Fr. John and he will insert it into the scripts.
  - Dec. 27-28 (Feast of the Holy Family) – There will be a blessing of families.
  - Mass times will be determined for the holy day on Jan. 1.
  - On Jan. 3-4 (Feast of the Epiphany), chalk and the procedure for a house blessing will be distributed after all masses. If people would like Fr. John to come to their house to bless it, that is possible as well.
    - Holly will write out the blessing and Pat James will assemble the bags.
  - There will be a Commissioning of all new liturgical ministers on Jan. 17-18.
- Advent notes
  - Fr. John would like a list of families who are lighting the Advent wreath at masses.
- Christmas Ministry Schedule
  - The sign-up book was passed around and heads of ministry noted the needs for each mass. They will begin to actively recruit. Fr. John suggested that if we do not have enough Eucharistic ministers that we only have communion under one species (no Precious Blood).
- Music
  - Stan voiced concerns over the lack of an organ and music selections. It was pointed out again that the digital keyboard is not an appropriate instrument for our worship space. Changes have been made in the music selections since the liturgical survey.
  - Stan inquired about the possibility of different types of masses, depending on the music chosen for each. Pat responded that one goal

of the liturgy team when searching for a Director of Liturgical Music was standardization of service music and hymns. That has been accomplished.

- Since there are many, many people who feel as Stan does, he will organize a meeting of them with Fr. John. Stan said he will do this according to his time schedule.
- Parish Mission Update
  - This will be March 28-30. There will be no Liturgy with Children that weekend as Fr. Joe Breighner will be preaching at all the masses. Mary will notify Ken Lenta of this. Holly will take this off the master calendar.
  - Holly will talk to Therese and George Helta concerning co-sponsoring this with Education Committee. There will be opportunities for people to volunteer at our next meeting for publicity, format and hospitality of the mission.
  - Reconciliation will be offered during one day of the mission prior to the start of that evening's presentation.
- Procedures for Communion
  - A new procedure for communion was done at the 10 am mass and communion took 10 minutes. In order to have 4 stations at each mass, we need 7 eucharistic ministers and 6 ushers. The people in the back divided sections of the center of the church are being brought all the way to the front side stations before the sides are being ushered to communion. It was suggested to move chairs to the left side so that the number of people on each side is approximately the same.
  - Claudia will talk to Jo-Anne Dean about this.
- Procedures for Deaf Ministry
  - This procedure was reviewed following some problems on Christ the King. There is an effort to try to have the deaf community take more ownership of this process.
  - It was decided that the procedure would be as follows:
    - The liturgy sheets for each week are posted online at the music ministry's web site.
    - Jo-Anne Dileo types the words to the music after Tuesday's choir practice so that she knows if the choir has prepared a special piece of music.
    - Jo-Anne will email the words to all the music (including the octavo and the scheduled preparation hymn) by Thursday afternoon to the following:
      - Janice Dec ([jdec@xecu.net](mailto:jdec@xecu.net), [JDecMD@aol.com](mailto:JDecMD@aol.com))
      - Lori Holden ([lorih@frederickmd.com](mailto:lorih@frederickmd.com))
      - Fr. John ([jjicha@frederickmd.com](mailto:jjicha@frederickmd.com))
      - Holly Looney ([hollylooney@hlresources.com](mailto:hollylooney@hlresources.com))

- Janice types the words to the prayers and the readings and assembles the book.
  - On Sunday Paul will be able to choose between the octavo and the scheduled hymn for Preparation of the Table, depending on who shows up in the choir to sing.
- Ministry Reports
  - Liturgies With Children
    - They are still seeking angels for the Christmas Eve mass. They have 50 costumes.
  - Altar Servers
    - We have about 30 servers now. Bill is reviewing procedures with individual servers on an as needed basis.
  - Music
    - The Handbells have arrived and the first practice is Wednesday.
  - Art and Environment
    - They wanted to work outside tomorrow, but can't due to the snow. They are vacuuming the corners of the benches.
    - Joyce made arrangements for luminaries to be lit on Christmas Eve.
  - Holly noted the signs are outside with the mass times. Ted Poole's name was offered for use on future signs.

**Next meeting is Jan. 4 at 1:15 pm in the Social Hall.**