

# LITURGY TEAM REPORT

## Meeting of February 06, 2005

Attendees: Peggy Crichton, Bill Crosthwait, Janice Dec, Suzanne Fink, Pat James, Fr. John Jicha, Teresa Killar, Silvester Kim, Holly Looney, Joyce Seng, Paul Szczerowski, Domenic Turchi

### Minutes:

- Peggy opened the meeting with a prayer. Bill will prepare the opening prayer for the March Liturgy Team meeting since he forgot to ask for volunteers at the February meeting.
- Holly handed out documentation defining the Liturgical Ordo for February and March. The following was discussed:
  - There will be a blessing of marriages at all Masses on February 12<sup>th</sup> and 13<sup>th</sup>
  - The blessing of the growing room was moved to Masses on the 5<sup>th</sup> and 6<sup>th</sup> of March
  - Home nursing will be a presentation subject at all Masses on a weekend after Easter. Fr. John will pick a date with Cathy Kenworthy and get it on the calendar
  - On the weekend of February 19<sup>th</sup> and 20<sup>th</sup>, there will be a speaker, approved by the diocese, discussing an environmental water project
  - Fr. John will not be celebrating Masses at St. Ignatius on Sunday the 20<sup>th</sup> of February, as he will be attending an installation at St. Timothy's.
  - On Ash Wednesday Larry Matheny will lead the prayer service at 5:00. Fr. John will celebrate the two Masses and conduct the noon prayer service
  - The Friday 7:30 celebration of Stations of the Cross will be led by Larry Matheny (first and fourth week of Lent), Fr. John (second and fifth week of Lent), and Silvester (third and sixth week of Lent)
- Domenic Turchi and Chelle Davis will take over, from Claudia Helta, the position as ministry coordinators for the Extraordinary Ministers of the Eucharist. Domenic and Chelle will continue to be supported by Suzanne Fink. Thanks, Claudia, for a job well done !
- Lenten Celebration Team Report
  - Holly reviewed the Lenten theme "A Pilgrimage" and discussed the symbols that are to be provided to the parishioners on the first and fifth week of Lent
  - It was decided that we should purchase sufficient shells, signifying the completion of a pilgrimage, for each parishioner attending Mass on the fifth Sunday of Lent
  - A parish-wide mailing is to go out on Monday, February 7<sup>th</sup>, explaining the Lenten theme and describing the activities going on in the parish during Lent (Stations of the Cross, Fish fry, ...)
  - There will be a parish "pilgrimage" to the grotto in Emmitsburg for Stations of the Cross, on Palm Sunday. This will be followed by serving of soup and bread at the parish social hall (Joyce Seng is coordinating) and evening prayer in the Church

# LITURGY TEAM REPORT

## Meeting of February 06, 2005

- As was done during Advent, there will be a Communion reflection at the weekend Masses each week during Lent. This requires that two Lectors be present for each weekend Mass during Lent (one to do the First Reading, the Intentions, and the announcements; the other to do the Second Reading and the Communion Reflection)
- Palm braiding will be done after the 10:00 Mass on Palm Sunday. Holly has coordinated this with Claudia Helta
- Holly will follow-up with Joan Watkins to coordinate the plan for taking ashes to shut-ins on Ash Wednesday
- Holy Week Celebrations:
  - Assignment for coordinating celebrations are:
    - Palm Sunday – Peggy with support from Larry and Silvester
    - Holy Thursday – Janice and Teresa
    - Good Friday (two Services) – Bill
    - Easter Vigil – **NOT ASSIGNED – NEED VOLUNTEER**
    - Easter - **NOT ASSIGNED – NEED VOLUNTEER**
  - As in the past, ministry signups for Holy week will be volunteer sign up after Mass several weeks prior to Holy Week. The coordinator for a Holy Week celebration will contact the Ministry coordinator to recruit ministers for any slots not filled by the volunteer sign up
  - Janice has evaluation information on the Triduum and Easter celebrations from last year. The celebration coordinators should review that material to address any issues that came up last year
  - It was decided that the music ministry will not participate in the procession to the altar of repose on Holy Thursday
  - Holly presented the attendance statistics from the past two years for Easter Masses. After considerable discussion, it was concluded that the priority for obtaining presider support for additional Easter Masses would be:
    - A second Mass in the parish center at 10:00
    - A second Mass in the parish center at 12:00
    - A second Mass in the parish center at 8:00
  - It was noted that there may be those in the parish who are not aware of the special celebration that the Vigil Mass is and the fact that attendance at the Vigil Mass satisfies the obligation for attending Mass on Easter Sunday. Lenten Celebration Team will attempt to publicize
- Old / New Business:
  - Holly handed out the flyer for Formation Day (March 12<sup>th</sup>). There are workshop sessions scheduled specifically for Lectors at Formation Day. All ministers are welcome to attend Formation Day.
  - Holly handed out the flyer for the Workshop for Liturgical Ministers (April 23<sup>rd</sup>) and discussed the plans for activities associated with the Workshop. Early registration is encouraged.
  - It was determined that we will send both the Formation day flyer and the Workshop for Liturgical Ministers flyer to all liturgical ministers in the parish.

# LITURGY TEAM REPORT

## Meeting of February 06, 2005

- A discussion of assigned ministers missing assignments came up. Bill will follow-up to determine if weekly emails are still being sent to ministry coordinators identifying those who missed assignments.
- Volunteer to coordinate speakers for Pentecost Celebrations (May 15<sup>th</sup>) – No one volunteered for this. The feedback from the Pentecost celebrations last year indicated that the speaking in foreign languages was very effective.  
VOLUNTEER NEEDED
- Silvester will help by doing a reading in Korean for at least one of the Pentecost celebrations
- Vision Committee Activity:
  - We reviewed the priority matrix for Liturgy activities and have leaders who have accepted assignment of the following five activities:
    - Post-Confirmation youth as Liturgical Ministers – Carol Smith
    - Ecumenical Activities – Bill
    - Consistent weekend priest assistance – Janice
    - Progress on refurbishment of pipe organ – Paul
    - Assessment of need for a Director of Liturgy - Holly
  - As part of the updated Parish Strategic Plan, the Liturgy Team will commit to pursuing the above five activities over the next eighteen months unless additional team members volunteer to take the lead on other activities. VOLUNTEERS NEEDED. Remember, these are activities to be worked on over the next 18 months. If you feel that you can take on the lead for some of the unassigned activities, please call Bill (301-831-6563) and he will get to you the process work that has been done on each of the activities
- Ministry Reports:
  - Art and Environment - Teresa reported that her committee is following along with the Lenten theme and the chosen symbols, for Lenten decorations in the Church
  - Greeters - Peggy is planning to send a mailing to all of the greeters. That can be coordinated through the parish office
  - Sacristan:
    - Janice requested that anyone aware of supplies required, for Lenten or Holy Week activities, identify the requirement to her as soon as possible.
    - Janice discussed the new process for scheduling liturgical ministers based on preferences indicated on registration cards
- Holly requested that any ministry coordinators who have identified purchases required for the ministry they represent, please get that information to her as soon as possible as she is working on the budget for Liturgy at this time
- Silvester led the team in a closing prayer.

NEXT MEETING:      Sunday, March 6<sup>th</sup>, at 1:30 in the Ijamsville Parish Hall