

# LITURGY TEAM REPORT

## Meeting of July 10, 2006

Attendees: Bill Crosthwait, Janice Dec, Dave Ebner, Sally Huber, Teresa Killar, Claudia Lapcevich, Larry Matheny, Joyce Seng, Jeff Smith, Paul Szczerowski

### Notes/Minutes:

- Bill opened the meeting with a prayer. Teresa Killar is to lead us in the opening prayer for the September Liturgy Team meeting, which is scheduled for Monday, September 11<sup>th</sup>, at 7:30PM, in the Ijamsville Social Hall.
- The June Liturgy Team meeting report was distributed for review prior to the meeting and copies were available at the meeting. The June meeting report stands as documented.
- Liturgical Ordo for July and August – The calendar for July and August was distributed prior to the meeting and copies were available at the meeting. The calendar was reviewed with the following comments:
  - Janice pointed out that Bishop Malooly will be at the “Mass for the Deaf” on July 23<sup>rd</sup> for confirmation. Janice will make contact with Cat Goldberg and Eileen Colarusso to determine if anything is required from the Liturgy Team or the various ministries for that day. The Deaf ministry will be using the Social Hall after the 1:30PM Mass on the 23<sup>rd</sup>.
  - Janice indicated that there is a possibility that Fr. Silvester Kim may be presiding at one of the weekend Masses in August.
- Old Business:
  - Feast of St. Ignatius – We discussed what would be done for the celebration of the Feast of St. Ignatius which is on Monday, July 31<sup>st</sup>. It was noted that we will have a visiting priest from Cross International for all Masses on the weekend of the 29<sup>th</sup> and 30<sup>th</sup> of July. The visiting priest, Fr. Jim Musumeci, will be making an appeal for donations to the poor in the homily at all Masses on the 29<sup>th</sup> and 30<sup>th</sup>. It was decided that we will update and re-distribute the document that was put together last year with information on St. Ignatius. There will be an announcement that weekend indicating that the feast of St. Ignatius is on Monday and that an informational pamphlet on St. Ignatius will be available as people leave church. We will also get something special in the prayers of the faithful noting the Feast of St. Ignatius. Bill will follow-up. Claudia suggested that it would be appropriate to have CLOW focus on St. Ignatius that weekend. Claudia will follow-up. Paul noted that this year is a “jubilee” year for St. Ignatius (450<sup>th</sup> anniversary of his death) and that the Jesuit web site may have additional information concerning St. Ignatius that would be appropriate for the pamphlet that we are going to hand out. Bill will follow-up.
  - Location of Lenten Cross – Bill reported that Fr. John will determine an appropriate location for the Lenten Cross.

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- Liturgical Celebration for 130<sup>th</sup> Anniversary – The Ijamsville Church was dedicated on Friday, September 15<sup>th</sup>, 2000. We discussed the following ideas which Bill, Paul, and Janice have put together for celebrating the 130<sup>th</sup> anniversary of the parish on the weekend of September 16<sup>th</sup> and 17<sup>th</sup>:
  - Prepare and distribute a pamphlet with information on our parish history on the weekend of September 16<sup>th</sup> and 17<sup>th</sup>. This might be a good time for that information to be available to the numerous parishioners who have recently joined our parish.
  - Invite former clergy to attend/participate in the Masses on the weekend of the 16<sup>th</sup> and 17<sup>th</sup> and recognize them. The former clergy that might be available are Fr. Polk, Deacon Manley, Fr. Kim, Deacon Joe, Fr. Belchner and other priests who led the church prior to Fr. Polk. We should also invite those priests who have presided on weekends on a regular basis such as Fr. Hilgartner.
  - Invite former parishioners to attend Masses that weekend at St. Ignatius and recognize them.
  - A “Deaf Mass” is scheduled for the 17<sup>th</sup> at 1:30PM so we will have to consider that in any planning for use of the Church.
  - Fred Springer’s sister, who is a nun, has done considerable research, writing, and talking on St. Ignatius and may be able to come to the parish for a presentation on St. Ignatius sometime on the weekend of the 16<sup>th</sup> and 17<sup>th</sup>, potentially even Friday evening, the 15<sup>th</sup>.
  - It was suggested that the Anniversary be “celebrated” at all Masses on the weekend of the 16<sup>th</sup> and 17<sup>th</sup> and, to involve families, offer cake and ice cream after each Mass in the Social Hall.
  - It was also suggested that we make use of the “Country Church” for at least one of the Masses on the weekend of the 16<sup>th</sup> and 17<sup>th</sup>. We should also try to make a “connection” between the “Country Church” and the current Ijamsville Church.
  - We could recognize those parishioners who have been members of the parish for the longest time at each of the Masses on the 16<sup>th</sup> and 17<sup>th</sup>.
- Bill, Janice, and Paul will follow-up with planning and bring results to the September Liturgy Team meeting.
- Ministry recruitment in September – An “in pew” recruitment for liturgical ministers is on the calendar for September 23<sup>rd</sup> and 24<sup>th</sup>. It was suggested that we should have ministry coordinators and ministry members identified and available after each of the Masses that weekend to respond to questions. We will further discuss and finalize this at the September Liturgy Team meeting.
- Liturgical Ministers who miss assignments – We discussed at length the suggested wording for a post card that would be sent to all liturgical ministers who miss assignments. In the process of determining who the post card should come from, Fr. John or the ministry coordinators, we got into a long discussion on various other ways to resolve the issue of Liturgical Ministers who miss assignments and, if we really feel that a post card to assigned ministers who miss assignments will address the issue. We re-visited at length the previous suggestions of reminder email or phone calls on Tuesday or Wednesday prior

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to a weekend when a minister is assigned and inclusion in the bulletin of the ministry schedule for the current and following weekend. We also discussed requirements for ministry training which addresses missing assignments. Larry and Paul suggested that we do a “root cause” analysis of why assigned ministers miss their assignments and then prepare actions to address those identified reasons ministers miss assignments. Bill will initiate that analysis at the September Liturgy Team meeting. We may determine that a separate meeting to address the subject of liturgical ministers who miss assignments is appropriate.

- A summer “sabbatical” from Liturgy Team meetings – It was decided that we will not have a Liturgy Team meeting in August. The next Liturgy Team meeting will be on Monday, September 11<sup>th</sup>.
  - Important Liturgy Team dates – The feast of St. Ignatius and the Anniversary of the church dedication have been added to the list of important Liturgy Team dates which is posted on the Liturgy Team web site.
- New Business:
    - As part of the decision to skip the August meeting it was determined that Larry and Jeff will co-chair the Advent/Christmas Celebration team. Thanks Jeff for volunteering. The first Advent/Christmas Celebration Team meeting will be in August. All members of the Liturgy Team are to participate in either the Advent/Christmas or Lenten/Easter Celebration Teams or both. We will get information out on the date of the August Advent/Christmas Celebration Team meeting so all will have an opportunity to participate in that meeting and on that celebration team.
    - We discussed the subject of the date and time of Liturgy Team meetings given that attendance is down since we have gone to Monday evening meetings. We will revisit that discussion in September.
- Ministry Reports:
    - Music - Paul suggested that changes are forthcoming in the text of the Mass. Those changes were published in the Catholic Review and are identified on the American Catholic Bishops web site. Bill will pursue for the September meeting.
    - Sacristan – Janice pointed out that we need to work through the logistics for Christmas Masses given that Christmas day is on Monday this year. We will cover that at the September Liturgy Team meeting. Janice will attempt to determine availability of celebrants for Masses at Christmas.
    - RCIA – Larry indicated that he will have information on RCIA for the September meeting
    - CLOW – Claudia has sent letters home with the children attending CLOW attempting to get more parent support with volunteers for CLOW ministers.
    - LWC – Claudia pointed out that Ann needs more parent help with LWC.

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- Bill led the team in a closing prayer. Sally Huber will prepare the closing prayer for the September Liturgy Team meeting, which is scheduled for Monday, September 11<sup>th</sup>, at 7:30PM, in the Ijamsville Social Hall.

**NEXT MEETING:** Monday, September 11<sup>th</sup>, at 7:30PM in the Ijamsville Social Hall