

LITURGY TEAM REPORT

Meeting of December 11, 2006

Attendees: Sandy Byrnes, Bill Crosthwait, Dave Ebner, Chris Lunsford, Larry Matheny, Jacqueline Scaletti, Joyce Seng, Domenic Turchi

Notes/Minutes:

- Chris opened the meeting with a prayer. Dave Ebner is to lead us in the opening prayer for the January Liturgy Team meeting, which is scheduled for Monday, January 8th, at 7:30PM, in the Ijamsville Social Hall.
- Bill indicated that Sandy was attending the Liturgy Team meeting representing the Music Ministry and that she will continue to do so until a new Director of Music is hired and on-board.
- The November Liturgy Team meeting report was distributed for review prior to the meeting and copies were available at the meeting. The November meeting report stands as documented.
- Liturgical Ordo for December and January – The calendar for December and January was distributed prior to the meeting and copies were available at the meeting. The calendar was reviewed with the following comments:
 - On the 18th of December the “Holy Dustbusters” are scheduled from 7:00PM to 9:00PM in the Church. That should be moved to Sunday the 17th at 1:30PM. Bill will follow-up with Gloria.
 - On the 26th of December the Money Counters are scheduled for the Growing Room. Sandy indicated that the Money Counters are now using the Ijamsville Conference Room. Bill will ask Gloria to correct the location of those meetings on the calendar.
 - On the 26th of December the “Holy Dustbusters” will be cleaning the Church from 9:00AM to 11:00AM. Bill will follow-up with Gloria to get this added to the calendar.
 - Larry agreed that The Advent Celebration team will prepare anything required (script or blessing of families) for the celebration of the Holy Family on December 31st.
 - The “Holy Dustbusters” are scheduled for 9:00AM to 11:00AM on January 1st. We have two Masses, at 9:00AM and 11:00AM, that day. The “Holy Dustbusters” will move the time when they clean the Church. Joyce will determine when the “Holy Dustbusters” will clean the Church that week and communicate that to Gloria.
 - Larry noted that January 1st, the feast of Mary the Mother of God, is not a Holy Day of Obligation in 2007. There was discussion about why we are having a vigil Mass on Sunday, December 31st and two Masses on January 1st, given that the 1st is not a Holy Day of Obligation. Bill will contact Fr. John and Janice to confirm that we are going to have the three Masses which are on the calendar.

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- Old Business:
 - Team Feedback / Discussion of:
 - Feast of Christ the King – All seemed to go well with exposition of the Eucharist after each of the Masses.
 - Feast of the Immaculate Conception – It was reported that the morning Mass, at 8:45AM in the Country Church, was very well attended. It was felt that the attendance at the 7:00PM Mass was “sparse”. In the Church the statue of Mary was present in the window alcove but there was no reference to the fact that the statue was there. The location of the statue is something that the Liturgical Environment committee may want to reconsider next year. The reference to the statue or prayers to Mary is something that the Liturgy Team may want to consider for the celebration of the Immaculate Conception next year.
 - Lessons and Carols - All felt that the Lessons and Carols Service was outstanding. The Team asked Sandy to convey that to the Music Ministry Team. The attendance was good and the feedback from the young adults who attended was very positive. The Church was beautifully decorated. Thanks Liturgical Environment committee.
 - Advent / Christmas Celebration Team Report – Larry reported that all is in place for the remaining Sundays of Advent. The Celebration Team will get something in place for the feast of the Holy Family. Larry noted that one of the ideas behind the Celebration Team concept is to educate ourselves about Liturgy and particularly the season that the Team is preparing for. The Advent Celebration Team used resources which addressed what each of the Sundays of Advent was about, to prepare the materials and scripts for each of the Sundays of Advent.
 - Follow-up on “Church Etiquette” and Fire Drill – Did not get this done. Bill will check with Fr. John to determine if there is some requirement to have the fire drill before some specific date. Chris noted that the fire drill and “Church Etiquette” activity do not need to be tied together. This will be covered at the January Liturgy Team meeting.
 - Status of artwork from returned Lenten nails – Bill recently sent email to George Reggio requesting status on this subject. This will be covered at the January Liturgy Team meeting.
 - Liturgical Ministers for Christmas Masses – The book was available on the weekend of December 9th and 10th for volunteers to sign up to minister at Christmas Masses. The book will be available again on the weekend of the 16th and 17th. Ministry coordinators will attempt to fill any slots that are open after the 17th by making phone calls or sending email. Bill will ask Gloria to send the completed sign up sheets to the ministry coordinators on the 18th so they can see where there are open slots. Jacqueline restated her issues with the process used for selecting liturgical ministers prior to the sign up book being made generally available. This led to a discussion of ministers who miss assignments and the reverence of liturgical ministers and the congregation. Larry pointed out that each of us are challenged to find a “friendly” way to communicate with those we feel are not reverent or do not understand the significance of their ministry. We are all empowered to do this.

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- Lent / Easter Celebration Team Report – Bill reported that the first Celebration Team meeting was attended by two members of the Team. It was decided that the first priority was to select a “theme” for Lent. The Team is trying to accomplish that via email correspondence. The next Lent / Easter Celebration Team meeting is scheduled for Monday, December 18th, but that meeting day and time will be moved.
 - Phonetic Spelling for Lectors – Dave reported that he feels this is now being done and the Lectors appreciate it. Thanks Lori.
 - Recruitment for CLOW and CLOW training – Claudia sent a report to Bill indicating that the recruitment at Masses last month resulted in five new CLOW volunteers; some are already STAND trained. Two are teens. Claudia is foregoing group training and is having the new volunteers observe CLOW sessions and will then have them assigned when they have STAND training completed. Additional CLOW books may be needed.
 - EM Handbook and EM’s recommitting to Mass times they are available – Domenic will get a copy of the EM handbook to Bill for posting on the web site. Bill will also get one copy in a binder in the Sacristy. We did not discuss EM’s recommitting to Mass times they are available.
- New Business:
 - None
 - Ministry Reports:
 - Ushers – Chris reported that he had an Ushers meeting in October and he is stressing enforcement of the “Etiquette” procedures. There was discussion again of having a sign indicating that no one is to be entering the Church during the Readings. It was felt that would help support the Ushers. Larry is anxious to get the “Etiquette” brochure distributed again as this supports the Ushers when they are attempting to enforce the procedures.
 - RCIA – Larry indicated that the core group is forming. There will probably be a “Rite of Acceptance” and/or “Rite of Welcoming” in the January or early February timeframe. There will be dismissals year round. There will be no adults baptized at the Vigil Service this year. During the Easter season there may be some who have been baptized who will be brought into “Full Communion”. Larry also indicated that the Evangelization committee is sponsoring a prayer hour every Monday evening in the Country Church at 8:00PM. There is also a prayer group that meets in the Growing Room on Thursdays.
 - Music Ministry – Sandy reported that a core group from the various music groups has been formed to plan music for celebrations until a Music Director is in place. The feeling from the Liturgy Team was that “the music has not skipped a beat” during this time of transition and those in the Music Ministry are to be commended for that.

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- Cross Bearers and Lectors – Dave reported that one Cross Bearer has moved from the parish.
- Altar Servers – Bill reported that with the 5 new Altar Servers and a couple of resignations, we now have 24 Altar Servers. The next training sessions for Altar Servers are scheduled for January 20th and 21st. Bill anticipates at least 6 Altar Servers will be trained in January. The January training is currently being announced in the bulletin.
- Joyce led the team in a closing prayer. Jeff Smith will prepare the closing prayer for the January Liturgy Team meeting, which is scheduled for Monday, January 8th, at 7:30PM, in the Ijamsville Social Hall.
- Bill announced that, in an attempt to enhance attendance at the January Liturgy Team meeting, he will be providing beer and wine for that meeting.

NEXT MEETING:

Monday, January 8th, at 7:30PM in the Ijamsville Social Hall