

Liturgy Team Meeting Report

11 Feb 2008

7:30 PM

In attendance: Deacon Larry, Jeff Blice, Joyce Seng, Chris Lunsford, Sandy Byrnes

1. January Liturgy Team Report- no corrections from report distributed via e-mail
2. Calendar Review February and March 2008
 - a. Minor corrections
 - b. Missing 3PM Liturgy for Good Friday
 - c. Sandy Byrnes will take corrections for action
3. Old Business:
 - a. "In-Pew" recruitment of Liturgical Ministers – 2-3 February
 - i. Less than overwhelming response
 - ii. Agreed there should be a standard announcement on a rotating basis for each ministry in an attempt to solicit ministers
 - iii. Each Ministry Head should draft small announcement and submit to Deacon Larry who will pass after approval to Lori Holden
 - b. Scheduling of Liturgical Ministers on website- Feedback?
 - i. Generally a good response plan to continue
 - ii. This cycle schedule reviewed and changes submitted to Sandy
 - iii. Gaps are most notable in the 1200 PM Masses most likely a result of skewed preference.
 - c. "Maintenance items" for weekend Masses
 - i. Bathroom items
 - ii. Changing Holy Water
 - iii. Ushers protocols altered and key to storage closet marked mored visibly with good results. This item is **CLOSED!**
 - d. Liturgical Supplies
 - i. **CLOSED!** Joyce has this under control extra supplies located in the vestry
 - e. Lent/Easter Schedule/Mailing
 - i. Distribution through mail, bulletin, passive pick-up
 - ii. What about e-mail/website??
 1. Electronic distribution through ministry heads or website should be considered for next Lent/Easter in addition to hard copy distribution
4. New Business

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- a. Joyce Seng discussion about banners for the side windows for Easter
 - i. Joyce will create white banners for Easter to go above the side alcoves. There were no concerns with this plan.
 - ii. Joyce has done a wonderful job with the Lenten decorations.

- b. Review of “scripts” for Palm Sunday and Holy Week
 - i. Potential confusion with the absence of Larry on Palm Sunday and the influx of different clergy makes simplification of the rites for this year a good idea.
 - 1. The Palm Procession on Palm Sunday will be eliminated.
 - 2. Revision of the “scripts” to eliminate extraneous information.
 - a. 1st Draft COMPLETED by Jeff Blice and will be distributed for further edits by Deacon Larry.
 - b. Names of Liturgical ministers for the Tridium need to be obtained before the next meeting.
 - c. Review of the “final scripts” is set for next meeting on 10 March.

- c. Chris Lunsford has the “con” for the March Meeting 10th and Parish Council meeting on the 18th.

5. Concluded 9:30 PM

- a. Minutes will be forwarded to the Parish Council. Questions can be addressed to Jeff Blice and/or Deacon Larry.

2/12/08

Jeff Blice