

# LITURGY TEAM REPORT

## Meeting of May 12, 2008

Attendees: Jeff Blice, Sandy Byrnes, Bill Crosthwait, Dave Ebner, Claudia Lapcevich, Joyce Seng

Notes/Minutes:

- Jeff opened the meeting with a prayer. Dave is to lead us in the opening prayer for the June Liturgy Team meeting, which is scheduled for Monday, June 9<sup>th</sup>, at 7:30PM, in the Ijamsville, Thomas T. Polk Social Hall.
- Dave suggested that the Liturgy Team consider meeting less frequently than monthly. We will make that an agenda item for the June Liturgy Team meeting.
- The April Liturgy Team meeting report was distributed for review prior to the meeting and copies were available at the meeting. The April meeting report stands as documented.
- Liturgical Ordo for May and June – The calendar for May and June was distributed prior to the meeting and copies were available at the meeting. The calendar was reviewed with the following comments:
  - It is assumed that no Liturgical Ministers are required for the Confirmation Service for the deaf, which is scheduled for tomorrow, May 13<sup>th</sup>.
  - Claudia reported that on May 21<sup>st</sup> the CLOW meeting scheduled for the Church is an informative meeting for new CLOW ministers and a “refresher” for existing CLOW ministers.
  - There is an organizational and recruitment meeting scheduled for ushers on the 22<sup>nd</sup> of May.
  - On May 26<sup>th</sup>, Memorial Day, Mass is scheduled for 10:00AM in the Country Church. At the April Liturgy Team meeting Fr. Mike agreed to review the time and location for this Mass. Since the calendar has not changed, and Fr. Mike was not at the meeting, we are assuming that the Memorial Day Mass is as scheduled on the calendar.
  - For each Sunday in June the 8:00AM Mass is on the calendar twice. Sandy Byrnes will get that corrected.
  - There was a question concerning the number of weddings on the calendar for June and if Liturgical Ministers are required for any of those. Bill will follow up with Fr. Mike to resolve.
  - On Sunday, the 22<sup>nd</sup> of June, there is a 50<sup>th</sup> Anniversary Blessing on the calendar at the same time as the 10:00AM Mass. Bill will pursue what this is with Fr. Mike.
  - The 5:00PM Mass on Sunday, June 8<sup>th</sup> will be the last 5:00PM Mass until September, when this monthly Mass will be restarted.
- Old Business:
  - Stations on Good Friday – Bill reported that he sent email to Fr. Patrick asking about the rationale for not having Stations of the Cross at 3:00PM on Good Friday this year. Fr. Patrick replied that he did not indicate that Stations of the Cross were “inappropriate” for Good Friday. If parishioners can not come at night for the Good Friday Service, he suggested that we offer a reading of the passion of Good Friday so that the integrity of the Triduum is somewhat maintained. Fr. Patrick noted that there were other times in Lent to attend Stations of the Cross but not other times for the Good Friday readings. This is something for the Liturgy Team to consider for next year.

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- Community Sunday – Bill reported that when the K of C pancake breakfast was scheduled for the first Sunday in May, Community Sunday was moved to the 11<sup>th</sup> and the Liturgy Team and Music Ministry assigned to coordinate. When the K of C pancake breakfast was cancelled, the Community Sunday was moved back to the first Sunday in the month but the Liturgy Team was not notified. Gloria reported, via email, that the May community Sunday was “OK” on the first Sunday and that the Music Ministry covered it.
- Nativity Set – Joyce reported that she has contacted the diocese of Philadelphia and they have a warehouse which sells liturgical supplies. They have a complete, 18”-22”, nativity set that could be purchased for about \$1000. This has been reviewed with Fr. Mike and the plan is that we look at a nativity set that belongs to Fr. Mike which is currently stored at his previous parish in Ellicott City. Joyce, Bill, and possibly Claudia will go with Fr. Mike to check out the nativity set belonging to Fr. Mike to see if we could use it for our Church.
- Roster on the web site – Sandy reported that a few Liturgical Ministers have requested that their email address not be published on the parish web site. We decided that we will put the roster of Liturgical Ministers (first initial and last name) on the web site with no email addresses for those who requested that their email address not be included. The full roster, with email addresses and phone numbers, will be sent out with the quarterly schedule to all Liturgical Ministers.
- Ministers Needed – We discussed putting something into the bulletin on a regular basis indicating that we are in need of additional Liturgical Ministers. Claudia and Joyce will develop something for the bulletin indicating how many ministers we need for each of the ministries and get that information to Lori for regular inclusion in the bulletin.
- New Business:
  - Joyce recommended purchasing and making available to all Eucharistic Ministers a book called “The Joy of Being a Eucharistic Minister” by Mitch Finley. We will discuss this at the June Liturgy Team meeting.
  - Dave suggested that we consider having one Altar Server at Mass rather than the two that are currently scheduled for each Mass. Bill will pursue.
  - Joyce noted that one of the chalices used at 5:30PM Mass this past weekend was in need of repair. Bill will pursue with Fr. Mike.
  - Summer Schedule – We discussed several options for the summer schedule. The conclusion was that we should go to one species for all weekend Masses during the summer. We felt that this should be presented to the parish from the pulpit and through a bulletin announcement prior to June. Other options discussed were having two species at selective weekend Masses each week or scheduling for two species at all Masses and, just before the start of Mass, determining if we have sufficient EMs to distribute two species at each Mass. Bill will pursue with Fr. Mike and inform Sandy of how many EMs to schedule for the summer weekend Masses.
  - We discussed the potential for Liturgical Ministers being required for Memorial Day. Bill will pursue with Fr. Mike.
  - We talked about what might be done on the Feast of St. Ignatius of Loyola, Thursday, July 31<sup>st</sup>, and on the Feast of the Assumption, Friday, August 15<sup>th</sup>. The conclusion was that we should address both of these subjects at our June Liturgy Team meeting.
  - Claudia noted that she attended Mass in Virginia Beach recently at a parish that had a Parish Mission for three nights, one hour per night. The Mission, conducted by Fr. Dan Beeman (WDBeeman@catholic.org), was very well received and focused on “Faith, and your Mission in your Parish”, “Hope, and your Mission in your Parish”, “Love, and your Mission in your Parish”. Claudia recommended that we consider doing this type of Mission in our Parish this year. It was suggested that we may want to consider having such a Mission conclude on the Feast of St. Ignatius of Loyola. We will pursue at our June Liturgy Team meeting.

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- We discussed having a book of intentions in the back of the Church for Memorial Day and potentially for Fathers Day. Joyce will get the book in place for Memorial Day. Bill will arrange for a bulletin announcement explaining what the book is for. We will discuss having a book for Fathers Day and a “general” book for special intentions at our June Liturgy Team meeting.
- Bill brought up having a “Parish Gift Shop” for our Parish online. Bill will pursue.
- Ministry Reports:
  - Ushers – Chris reported by email that he has had discussions with Fr. Mike about collections, the number of ushers required, and what can be done to increase the number of available ushers. The ushers are having a meeting on May 22<sup>nd</sup>.
  - Cross Bearers and Lectors – Dave reported that “All is well” with the Cross Bearers and Lectors.
  - Altar Servers – Bill reported that six new Altar Servers have been trained and will be available to be scheduled with the next Liturgical Ministry schedule (June thru August). Two of the current Altar Servers have resigned.
  - CLOW – The informational meeting that is scheduled for May 21<sup>st</sup> will hopefully bring new recruits to this ministry. There will be no CLOW after June 1<sup>st</sup>. CLOW will resume in September.
  - Joyce reported that she has recruited one new “dust buster”.
  - Sandy reported that the Liturgical Choir and Women of Worship will begin a summer break starting on June 6<sup>th</sup>. Both choirs will resume singing in September.
- Joyce led the team in a closing prayer. Jacqueline is to prepare the closing prayer for the June Liturgy Team meeting, which is scheduled for Monday, June 9<sup>th</sup>, at 7:30PM, in the Ijamsville, Thomas T. Polk Social Hall.

### **NEXT MEETING:**

**Monday, June 9<sup>th</sup>, at 7:30PM, in the Ijamsville, Thomas T. Polk Social Hall**