

LITURGY TEAM REPORT

Meeting of September 18, 2008

Attendees: Jeff Blice, Bill Crosthwait, Dave Ebner, Fr. Mike Jendrek, Chris Lunsford, Deacon Larry Matheny, Jacqueline Scaletti, Joyce Seng, Carol Smith,

Notes/Minutes:

- Fr. Mike opened the meeting with a prayer. Claudia Lapcevich is to lead us in the opening prayer for the November Liturgy Team meeting, which is scheduled for Monday, November 10th, at 7:30PM, in the Ijamsville, Thomas T. Polk Social Hall.
- The July Liturgy Team meeting report was distributed for review prior to the meeting and copies were available at the meeting. The July meeting report stands as documented.
- Calendar for September, October, and November – The calendar for September, October, and November was distributed prior to the meeting and copies were available at the meeting. The calendar was reviewed with the following comments:
 - Dave raised a question about the Masses on November 1st, All Saints Day, a Holy Day of Obligation. It was decided that we will have one Mass at 9:00AM in the Ijamsville Church on Saturday, November 1st.
 - Bill with check to be sure that the “Memorial Book” is available for the month of November.
 - On Thanksgiving Day, November 27th, we will have an 8:00AM Mass in the Ijamsville Church and no Mass in the Country Church.
 - Joyce will make arrangements to get our Advent wreath repaired and in place for the first Sunday of Advent on November 30th.
 - At our November Liturgy Team meeting we will make any “special” arrangements for the Feast of Christ the King on Sunday, November 23rd.
- Old Business:
 - “Ministers Needed” information in the bulletin – It was decided that we would not pursue ministry recruitment with weekly bulletin announcements for each of the ministries. Fr. Mike indicated that we need more ministers across the board. On the first weekend of October Fr. Mike is going to address Stewardship, time, talent, and treasury, from the pulpit. Bill will get cards made up for in-pew recruitment of liturgical ministers prior to October 4th/5th. These cards are to remain in the pews for at least a couple of weeks. Bill will get a permanent bulletin announcement indicating that those who are interested in pursuing a ministry should call the parish office or check our web site for information. We will not have recruitment for ministers during the Fall Festival on October 19th.
 - Parish “on line gift shop” – Bill indicated that the on-line gift shop through the Amazon Associates Program is up and operational. Our parish will benefit from any purchases made on Amazon dot com via our parish web site.
 - Updated “Important Liturgy Team dates for 2008 / 2009 – An updated list of dates was distributed indicating every other month Liturgy Team meetings.
- New Business:
 - Advent Plans – Fr. Mike reported that Lessons and Carols is scheduled for 7:00PM on December 14th. Bill will make Sandy aware that there is a 5:00PM Youth Mass on that same date.
 - Fr. Mike reported that on December 15th, at 7:30PM, there will be a regional penance service at our Church.

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- Christmas Mass Schedule – After much discussion of Christmas Mass attendance in previous years it was decided that the following will be the Mass schedule for Christmas this year at St. Ignatius:
 - **CHRISTMAS EVE** (Wednesday)
 - 4:00PM Mass primarily for Children in the Ijamsville Church (Fr. Carl Frisch)
 - 6:00PM Mass in the Ijamsville Church (Fr. Carl Frisch)
 - 8:00PM Mass in the Ijamsville Church (Fr. Mike)
 - Midnight Mass in the Ijamsville Church (Fr. Mike)
 - **CHRISTMAS DAY** (Thursday)
 - 8:00AM Mass in the Urbana Country Church (Fr. Mike)
 - 11:00AM Mass in the Ijamsville Church (Fr. Mike)

Currently the plan is that the Mass at 8:00AM in the Country Church will be a “quiet” Mass (no choir or cantor). Bill will review this with Frank. Bill will contact Betty Jeffers about Country Church decoration (it should be modest – a few poinsettias).

- Ministry coordinators to replace Dave – We have at least six volunteers who have agreed to be the ministry coordinator for Lectors. We have one volunteer for ministry coordinator for Cross Bearers. Bill will contact Sandy and get a list of those who volunteered for Lector coordinator and get that list to Dave. Dave will make a recommendation to Fr. Mike. We will attempt to get new ministry coordinators in place to replace Dave by the November Liturgy Team meeting.
- Ministry Reports:
 - EMs – Jeff reported that he has trained three new EMs. It was decided that Carol will take care of scheduling liturgical ministers for the youth Masses. She will rely on the ministry coordinators for training any new ministers. Training for EMs is on the first Tuesday of the month at 7:30PM in the Church
 - Pastor – Fr. Mike suggested that next year we return to distribution of the Eucharist under two species at Labor Day, rather than the week after.
 - RCIA – Larry indicated that there are currently three parishioners preparing for Baptism.
 - Altar Servers – Bill has the names of a couple of potential new Altar Servers. He will attempt to get them trained prior to the next ministry schedule being prepared. New Altar Server robes, generously donated by the K of C, will be in use in the next week or so. Joyce is arranging to get the new robes pressed.
 - Joyce has some ideas about an ambry for display of holy oils. This will be an agenda item for the November Liturgy Team meeting.
- Deacon Larry led the team in a closing prayer. Bill is to prepare the closing prayer for the November Liturgy Team meeting, which is scheduled for Monday, November 10th, at 7:30PM, in the Ijamsville, Thomas T. Polk Social Hall.

NEXT MEETING:

Monday, November 10th, at 7:30PM, in the Ijamsville, Thomas T. Polk Social Hall