

# LITURGY TEAM REPORT

## Meeting of March 9, 2009

Attendees: Jeff Blice, Sandy Byrnes, Bill Crosthwait, Fr. Michael Jendrek, Chris Lunsford, Joyce Seng, Carol Smith, Mary Ellen Woehrman

### Notes/Minutes:

- Chris opened the meeting with a prayer. Bruce Baumgarten is to lead us in the opening prayer for the May Liturgy Team meeting, which is scheduled for Monday, May 11<sup>th</sup>, at 7:30PM, in the Ijamsville, Thomas T. Polk Social Hall.
- The January Liturgy Team meeting report was distributed for review prior to the meeting and copies were available at the meeting. The January meeting report stands as documented.
- Calendars - The calendars for March, April, and May were distributed prior to the meeting and copies were available at the meeting. The calendars were reviewed with the following comments:
  - On March 17<sup>th</sup> there is a conflict for use of the Social Hall with the First Eucharist Preparation Class and the March Parish Council Meeting. Fr. Mike and Carol will get the conflict resolved.
  - On April 1<sup>st</sup> there is a conflict for use of the Growing Room with the "Light is On – Reconciliation" and the Evangelization Committee Meeting. Carol will resolve the conflict by speaking with Sally Huber.
  - On April 5<sup>th</sup>, Palm Sunday, the calendar has "Pilgrimage to Grotto/Soup & Bread Meal". This should be removed. Bill will get the calendar updated.
  - On April 9<sup>th</sup>, Holy Thursday, the 7:30PM Mass will be in the Ijamsville Church, not the Country Church. The Social Hall should be reserved all day on the 9<sup>th</sup> for setup for the Altar of Repose. The Social Hall should also be reserved all day on the 10<sup>th</sup> for the Altar of Repose. Bill will get the calendar updated.
  - On Friday, April 10<sup>th</sup>, Good Friday, the 7:30PM activity will be "Living Stations" in the Ijamsville Church. At 3:00PM there will be "Celebration of the Lords Passion and Veneration of the Cross" in the Ijamsville Church. Bill will get the calendar updated.
  - On Saturday, April 11<sup>th</sup>, there will be a "Blessing of Food" at 3:00PM, in the Ijamsville Church and the 8:00PM Easter Vigil Mass will be in the Ijamsville Church. Bill will get the calendar updated.
  - Chris will arrange getting the "fire pit" in place for the Easter Vigil Service.
  - On April 16<sup>th</sup> the Confirmation Practice is in the Ijamsville Church. Bill will get the calendar updated.
  - On the 21<sup>st</sup> of April there is a conflict for use of the Social Hall with the First Eucharist Preparation Class and the April Parish Council Meeting. Carol will get the conflict resolved.
  - On Saturday, May 2<sup>nd</sup>, there is a First Eucharist Celebration at 1:00PM, not 1:30PM. Liturgical Ministers are required for the two First Eucharist Celebration Masses on May 2<sup>nd</sup>. Chris will attempt to get three ushers for each Mass if possible. Carol will email Mary Ellen and Jeff as to requirements for Lectors and Eucharistic Ministers for both First Eucharist Masses on the 2<sup>nd</sup>. Bill will email Carol to determine if some of the siblings of First Communicants are Altar Servers who could Serve at the Masses. Bill will get the calendar updated
  - On the 3<sup>rd</sup> of May there is a note indicating "Community Sunday SH after all Masses". There will be no Community Sunday after the 5:00PM "Youth Mass". Bill will get the calendar updated.

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- On May 25<sup>th</sup>, Memorial Day, there will be no “Communion Service at 8:45AM in the Country Church. There will be a 10:00AM Mass in the Country Church. Bill will get the calendar updated.
  - For the Masses on May 30<sup>th</sup> and 31<sup>st</sup>, Pentecost, we will be doing nothing special other than encouraging parishioners to wear red.
  - Jeff will put together a communication to the Eucharistic Ministers as to how to handle distribution of Communion for those Masses where there are First Eucharist celebrations.
  - Carol noted that April 19<sup>th</sup> is Confirmation at a Mass at 2:00PM with the Bishop. Carol will arrange for Liturgical Ministers for that Mass. If she has problems getting Ministers, she will contact the Ministry coordinator.
- Old Business:
    - Host and Wine Records for EMs – To make the Host and Wine Records meaningful we need the individual Mass attendance numbers. Jeff will pursue with Gloria.
    - Ambry Location - Discussion deferred to the May meeting.
    - Lent / Easter Planning:
      - Palm Sunday – April 4<sup>th</sup> and 5<sup>th</sup> – All of the weekend Masses will begin at the regular time. Palms will be distributed by Ushers, Greeters, and Altar Servers to the congregation as they arrive and enter the Church. At the start of each Mass the Ushers will lead the entrance procession into the Church with the large red banners (streamers). There will be a ceremonial blessing of palms which are in a basket in the sanctuary and then the palms that were distributed to the congregation will be blessed in a sprinkling rite as Fr. Jendrek walks thru the Church. At each weekend Mass there will be a reading of the Lord's Passion.
      - Holy Thursday – April 9<sup>th</sup> - Bill will get the Holy Thursday, Mass of the Lord's Supper, scripts from past years and review with Fr. Mike what has been done in the past to determine what is best for this year. The plan is to wash the feet of twelve people. It was suggested that we have two chairs in the sanctuary where people will have feet washed. At each of the two places where feet are being washed we will have a basin, a water pitcher, clean towels and a basket to put towels that have been used. The staff will identify those who will have their feet washed. The staff will also identify three people who will process in at the start of Mass as oil bearers. At the end of Mass there will be a “ceremonial” stripping of the Altar and a procession to an Altar of Repose which will be in the Social Hall. We will have kneelers in the Social Hall by the Altar of Repose. The Social Hall will be open until 11:00PM, or until the last people leave, whichever comes first. If additional stripping of the Altar is required it will be done after the Church has emptied. For Holy Thursday the colors will be something “celebratory” such as white or gold.
      - Good Friday – April 10<sup>th</sup> – At 3:00PM, in the Ijamsville Church, we will have a Celebration of the Lord's Passion with veneration of the cross and distribution of the Eucharist. Bill will get the Good Friday scripts from past years and review with Fr. Mike what has been done in the past to determine what is appropriate for this year. We discussed how veneration of the cross has been handled in the past years. Prior to the cross being brought into the Church for veneration there will be a collection taken up for “Preservation of the Holy Lands”. At 7:30PM, in the Ijamsville Church, we will have Living Stations of the Cross. Carol is arranging the Living Stations. There will be no Altar Cloth on the Altar for Good Friday.

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- Holy Saturday – April 11<sup>th</sup> – At 3:00PM we will have a “Blessing of Food” at the Ijamsville Church. At 8:00PM we will have the Easter Vigil Mass which will start outside the Ijamsville Church with the “Easter fire” and then there will be a procession into the Church and lighting of the Paschal Candle. Bill will get the Holy Saturday scripts from past years and review with Fr. Mike what has been done in the past to determine what is appropriate for this year. We discussed when palms are burned for Ash Wednesday. Eucharist will be distributed under two species at the Vigil Mass. The colors for Holy Saturday will be white and gold with some pastels.
  - Easter Sunday – April 12<sup>th</sup> – We will have three Masses on Easter Sunday. Eucharist will be distributed under two species at the 8:00AM Mass and under one species at the 10:00AM and Noon Masses. We will try to have ten EM’s for the 10:00AM and Noon Masses.
  - We will need to coordinate the timing and logistics for building of the pond for the Easter Vigil Mass and decorating the Church for Easter. Chris and Jeff will coordinate getting the fire pit constructed and help with building the pond if needed. Fr. Mike will talk with Larry to determine when the pond will be constructed.
  - It was suggested that we take pictures of the setup of the Church for the Tridium Services so we can reference those pictures in future years.
- New Business:
    - Evaluation of Lent to date – Bill will get the attendance numbers for Ash Wednesday and publish those.
    - Fr. Mike suggested that Chris communicate to the Ushers that in the case of anyone losing consciousness in the Church, that 911 be called immediately. Chris will put together a policy statement and review it with Fr. Mike prior to communicating to the Ushers.
    - Fr. Mike reported that he is working on getting a Church sign in place on Route 80.
  - Ministry Reports:
    - Mary Ellen reported that she trained a new Lector last month.
    - Chris reported that he has a new Noon Mass Usher who is very enthusiastic and doing well.
  - Fr. Mike led the team in a closing prayer. Mary Ellen Woehrman is to prepare the closing prayer for the May Liturgy Team meeting, which is scheduled for Monday, May 11<sup>th</sup>, at 7:30PM, in the Ijamsville, Thomas T. Polk Social Hall.

### NEXT MEETING:

Monday, May 11<sup>th</sup>, at 7:30PM, in the Ijamsville, Thomas T. Polk Social Hall