

LITURGY TEAM REPORT

Meeting of Jan 11, 2010

Attendees: Fr. Mike, Deacon Larry, Joyce Seng, Jeff Blice, Mary Ellen 'Woehrman

Agenda:

1. **Comments about November Report**-None
2. **Calendar Review**- no conflicts noted. Upcoming events of note January 30 Workshop for Liturgical Ministers and March 12-14 Music Ministry Workshop
3. **Old Business:**
 - a. **Volunteer Processing** – New process of referring all volunteers first to Diane Hess in the parish office for administrative process before referral to the ministry coordinator working well. Revisit this process as needed.
 - b. **Storing the Processional Cross:** The location proposed is now occupied by the new Poor Boxes. Joyce will consider alternate sites.
 - c. **Parish web site** – None
 - d. **Ambry** – review at March meeting. Possible site under the sconce on wall behind lector pulpit. Visible to congregation lit already minimal changes required. Fr. will consider this option.
 - e. **Church Etiquette** – Update of pamphlet currently with Fr. Mike. Discussions of etiquette could be linked to educational activities related to the upcoming changes in the liturgy. Potential “low hanging fruit” for changes are habits of congregants bringing food into the church and chewing gum.
 - f. **Emergency Procedures for Ushers** – No representative for the Usher ministry was present. The Emergency plans poster remains with Fr. Mike for consideration. The concern for someone getting sick in church with all the young children was raised by Fr. Mike. Mary Ellen offered to develop a pack of items to deal with emesis. Colloquially, referred to as “The Puke Pack”, it would contain items such as rubber gloves and adsorbent for clean-up should the necessity arise. The concept is several would be located in the Vestry. Mary Ellen will take this item for action. Confirm progress next meeting.
 - g. **Christmas Liturgy Review**- No problems were identified. Fr. stated that distribution of the Eucharist to those without seats first was a great solution to the flow for distribution in a very crowded church. It also expedited clearance of the parking lot. We should continue this practice

LITURGY TEAM REPORT

Meeting of Jan 11, 2010

for the crowded Easter Masses. Larry was also very complimentary of the Music Ministry's accomplishments.

4. **New Business:**

a. **Lent Calendar** - Mar 9th is Ash Wed

1. Bulletin insert- Jeff provided the updated insert from last year (attached).

a. This can be updated in the parish office or changed as needed.

b. It can then be an insert on the last Sunday prior to Lent.

b. **Introduction of Changes in Mass Text** – No specific role for the Liturgy Team. There will be education efforts directed at the parish. Education of the liturgical ministers can begin by dissemination of information available on the USCCB web site. Links and pdf's can be broadcast by email.

c. **New Meeting Date for Liturgy Team Meetings** – see date below. No change in frequency. Fr. will do Monday even though it is his day off.

d. **Training of Liturgical Ministers** – EM's involved in the youth ministry can be trained by either Jeff or Chelle Davis. Communication with Diane Hess and Gloria in the parish office prior and following training is necessary for appropriate management of the schedule.

e. **Transition to new ministry scheduler** Jeff will transition primary scheduler responsibilities to Fran Werden with the next cycle. He will assist as required to minimize disruption.

f. **Chair for March Meeting** – Jeff Blice fell on his sword for the March Meeting

g. **Ministry Reports:** Jeff trained 5 new EM's otherwise nothing to report.

5. March Liturgy Team meeting, Monday, March 7th, at 7:30PM, in the Rev. Thomas T. Polk Social Hall.